Guidelines for General Examination for Master's Course and Doctoral Course 2027
Guidelines for Intramural Selection for Doctoral Course 2027
HOSEI UNIVERSITY Graduate Schools
Institute of Integrated Science and Technology (IIST)

1. Majors

✓…Offered

Graduate School	Major	Master's	Doctoral
Computer and Information Sciences	Computer and Information Sciences	✓	✓
Science and Engineering	Mechanical Engineering	Not Offered	✓
	Applied Chemistry	✓	✓
	Electrical and Electronic Engineering	✓	✓
	Applied Informatics	✓	✓
	Systems Engineering and Science (Advanced Sciences Track)	Not Offered	✓
	Systems Engineering and Science (Management Science Track)	✓	✓
	Frontier Bioscience (Frontier Bioscience Field)	✓	✓
	Frontier Bioscience (Clinical Plant Science Field)	✓	✓

2. Number of Accepted Students: 15

3. Admission Schedule

Courses and Selection Method	Master's Course: Documents screening and online interview Doctoral Course: Documents screening and online interview/ Intramural Selection
Eligibility Screening (Only for the applicants specified in *Section 7. Eligibility Screening*)	Tuesday, 9 February 2027 to Tuesday, 16 February 2027 JST The documents must arrive no later than 15 February 2027
Deadline for Application for the Prior Approval for Examination	Friday, 12 March 2027 JST Applicants must contact the Graduate Schools Section before submitting the application documents to identify the supervisor. (*cf. Section 6. Things to Do before Application*)
Application Period	Thursday, 1 April 2027 to Thursday, 15 April 2027 JST The application documents must arrive at the university no later than Thursday, 15 April 2027
How to apply	Apply via TAO (WEB application system)
Online Interview	Saturday, 8 May 2027 JST The details will be announced by email after application
Announcement of Successful Applicants	Friday, 21 May 2027 10:00 JST via TAO (WEB application system)
Period for Admission Procedures and for Payment of Admission Fee and Fall Semester Tuition	Friday, 21 May 2027 to Monday, 31 May 2027
Enrollment Day	Thursday, 16 September 2027

4. Selection Methods and Criteria

Selection will be conducted based on the application documents and an online interview.

Admission decisions will be made through a comprehensive evaluation of the application materials and the results of the online interview.

5. Eligibility

Master's Course

Applicants who meet all the following criteria (1) – (3):

(1) Those who meet either of the following criteria (a or b):

a. Those who have been conferred a bachelor's degree, or are expected to be conferred one by 15 September, the day before enrollment.

b. Those who are considered to have academic ability equivalent to a bachelor's degree or higher by IIST Liaison and Coordination Committee of Graduate Schools.

(2) Those who can study all subjects in English.

(3) Those who meet either of the following score criteria (a or b) in English proficiency.

a. TOEFL iBT® or TOEFL iBT ®Paper Edition Official Score Report – an overall score of 4.0 or higher on the 1–6 scale, or 72 or higher on the 0–120 scale.
TOEFL iBT ®Home Edition is NOT acceptable.

b. IELTS Official Test Report Form (Academic Module) – **5.5** or higher
IELTS Online is acceptable.

Regarding above scores, the test must be taken on or after 1 April 2025.

Applicants who meet either of the following conditions may be exempted from submitting an English proficiency test score:

a. Their native language is English.

b. They have completed a bachelor's degree program entirely in English.

Applicants seeking an exemption must consult the Graduate Schools Section prior to application. Hosei University may request official documentation supporting the applicant's eligibility for the exemption.

Doctoral Course

Applicants who meet all the following criteria (1) – (3):

(1) Those who meet either of the following criteria (a or b):

a. Those who have been conferred a master's degree, or are expected to be conferred one by 15 September, the day before enrollment.

b. Those who are considered to have academic ability equivalent to a master's degree or higher by IIST Liaison and Coordination Committee of Graduate Schools.

(2) Those who can study all subjects in English.

(3) Those who meet either of the following score criteria (a or b) in English proficiency.

a. TOEFL iBT® or TOEFL iBT ®Paper Edition Official Score Report – an overall score of 4.0 or higher on the 1–6 scale, or 72 or higher on the 0–120 scale.
TOEFL iBT ®Home Edition is NOT acceptable.

b. IELTS Official Test Report Form (Academic Module) – **5.5** or higher
IELTS Online is acceptable.

Regarding above scores, the test must be taken on or after 1 April 2025.

Applicants who meet either of the following conditions may be exempted from submitting an English proficiency test score:
a. Their native language is English.
b. They have completed a master's degree program entirely in English.
Applicants seeking an exemption must consult the Graduate Schools Section prior to application. Hosei University may request official documentation supporting the applicant's eligibility for the exemption.

Applicants for Intramural Selection for Doctoral course must meet the above criteria, be a current student or alumni of Hosei University's Master's program and have a supervisor's consent to take the examination.

6. Things to Do before Application

(1) Access the IIST website admission page (https://iist.hosei.ac.jp/admission/).
(2) Submit *"Questionnaire for International Students (Google Form)"* by 12 March 2027 (earlier is better) to identify your supervisor. Applicants can apply after supervisor's consent.
(3) Applicants for Intramural Selection for Doctoral course also need to submit the above Google Form by 12 March 2027, after earning supervisor's consent.
(4) If Google Form is not available, contact hge@hosei.ac.jp.
(5) IIST office may request additional documents.

7. Eligibility Screening

Applicants who meet **Section 5. (1)–b.** should submit application documents except a "Proof of examination fee payment" during eligibility screening period (9 February to 16 February 2027).
Contact the Graduate Schools Section in advance for details (hge@hosei.ac.jp) .

8. Application Documents

Notes on Preparing

(1) Additional documents may be requested.
(2) Word files of Form 1 and Form 2 (University format) must also be submitted to hge@hosei.ac.jp.
(3) Only files in PDF format can be uploaded to TAO (WEB application system).
(4) Be sure to get the supervisor's consent prior to the application.
(5) The original of the certificates uploaded to TAO (WEB application system) must be submitted at the time of enrollment, so please keep them carefully. If any discrepancies or falsifications are found when comparing with the documents submitted during the application, your acceptance may be withdrawn. If it is the latest version, there is no specified issuance / acquisition date.
(6) If the documents listed in **3,4,5** below are written in any languages other than English or Japanese, applicant must have those documents translated into English or Japanese, have the translations certified by public organization, and submit together with a certificate from a public institution (such as an embassy) stating that the content is accurate. For application documents **3 and 4**, see also 'Submission of Certificates' at the end of this guideline. (Certificates issued by educational institutions in the People's Republic of China, as well as their translations, are not recognized as legitimate documents for the application. Instead, Academic Transcript and Certificate of Degree issued by the China Higher-education and Student Information (CHSI) must be submitted. Please carefully review Page 13: <Important> For Applicant graduated from Educational Institution in the People's Republic of China (Regarding Submission of Certificates)

< Master's Course >

1	**Entrance Application Form (Form 1) (English)** ➢ The face photo to be attached must have been taken within three months before the application period. ➢ The photograph must not be digitally altered in any way that changes the applicant's facial features or appearance. Beauty filters, facial retouching, face replacement, and AI-generated or AI-modified images are prohibited. Any such image manipulation may be regarded as falsification. ➢ A photo showing caps or sunglasses being worn will not be accepted. ➢ Unclear photographs, such as casual snapshots, blurred or low-resolution images, and poorly lit photographs, as well as any other photographs in which the applicant's facial features are not clearly visible, will not be accepted. ➢ A photo, which is significantly different from the face shown in the online interview, is not acceptable. ➢ If the University is unable to verify the applicant's identity because the submitted photograph differs significantly from the applicant's appearance during the online interview, the applicant may be required to submit a new photograph or additional identification. ➢ Take the photo while wearing glasses if the applicant wears glasses during the online interview.
2	**Plan of Study (Form 2) (English)** Approx 1,000-word summary of post-entrance research project and research plan in consultation with prospective supervisor
3	**Academic Transcript (English or Japanese)** Issued by undergraduate school or academic institution you currently belong to/attended most recently.
4	**Certificate of (Prospective) Bachelor's Degree (English or Japanese)** Issued by undergraduate school or academic institution you currently belong to/attended most recently.
5	**A Letter of Recommendation Signed by Recommender (English or Japanese)** Written by academic supervisor of the school you graduated from. If not possible, one written by the president, vice-president, dean (or equivalent) is acceptable. If applicant with more than one year of work experience at the time of application, one written by manager of workplace is also acceptable.

6	**One of the Following English Proficiency Test Scores Obtained on or After 1 April 2025** a. TOEFL iBT® or TOEFL iBT ®Paper Edition Official Score Report – an overall score of 4.0 or higher on the 1–6 scale, or 72 or higher on the 0–120 scale. TOEFL iBT ®Home Edition is NOT acceptable. ・Upload a PDF of the Test Taker Score Report to TAO (WEB application system). ・Furthermore, you must submit a request to ETS in the United States to ensure that the TOEFL ® Official Score Report is directly sent to and arrived at Hosei University by the application period. When submitting your request to ETS, please use the following DI code (Institution Code) and Department Code: Select "HOSEI UNIVERSITY" as a recipient of Official Score Report. ➢ *Institution Code: **0407** Hosei University, Graduate Organization* ➢ *Department Code: **60** Other physical sciences* b. IELTS Official Test Report Form (Academic Module) – **5.5** or higher IELTS Online is also acceptable. ・Upload a PDF of the Official Test Report Form to TAO (WEB application system). ・Furthermore, you must submit a request to the IELTS Test Centre to ensure that the Official Test Report Form is directly sent to and arrived at Hosei University by the application period. *Both Duolingo English score and English-medium Certificate are NOT acceptable. *Applicants whose native language is English may be exempted from submitting English proficiency test scores. Please consult with Graduate Schools Section prior to application.
7	**Proof of Examination Fee Payment** (Payable only during the application period) Screen shot of "Complete Payment" of the examination fee which should be shown in English
8	**Copy of Passport** Upload the page with name, nationality, and face photo. Residents in Japan should upload a Certificate of Residence (*Juminhyo*) instead.
9	**Summary of Undergraduate Thesis or Equivalent Academic Work (English)** The summary must be prepared in English and must not exceed four A4 pages including figures and tables. Additional pages containing only references cited in the summary are allowed. Use a two-column layout and a 10-point or larger font. The summary should include the title, background and objective, methodology, main results, and conclusions.

< Doctoral Course >

**Applicants for Intramural Selection do not need to submit 5 and 6.*

1	**Entrance Application Form (Form 1) (English)** ➢ The face photo to be attached must have been taken within three months before the application period. ➢ The photograph must not be digitally altered in any way that changes the applicant's facial features or appearance. Beauty filters, facial retouching, face replacement, and AI-generated or AI-modified images are prohibited. Any such image manipulation may be regarded as falsification. ➢ A photo showing caps or sunglasses being worn will not be accepted. ➢ Unclear photographs, such as casual snapshots, blurred or low-resolution images, and poorly lit photographs, as well as any other photographs in which the applicant's facial features are not clearly visible, will not be accepted. ➢ A photo, which is significantly different from the face shown in the online interview, is not acceptable. ➢ If the University is unable to verify the applicant's identity because the submitted photograph differs significantly from the applicant's appearance during the online interview, the applicant may be required to submit a new photograph or additional identification. ➢ Take the photo while wearing glasses if the applicant wears glasses during the online interview.
2	**Plan of Study (Form 2) (English)** Approx 2,000-word summary of post-entrance research project and research plan in consultation with prospective supervisor
3	**Academic Transcript (English or Japanese)** Issued by academic institution you currently belong to/attended most recently. Current students and graduates of Hosei University may submit one copy of their "Transcript Certificate for (Expected) Completion" to substitute for documents 3 and 4.
4	**Certificate of (Prospective) Master's Degree (English or Japanese)** Issued by academic institution you are currently belong to/attended most recently. Current students and graduates of Hosei University may submit one copy of their "Transcript Certificate for (Expected) Completion" to substitute for documents 3 and 4.
5	**A Letter of Recommendation Signed by Recommender (English or Japanese)** Written by academic supervisor of the school you graduated from. If not possible, one written by the president, vice-president, dean (or equivalent) is acceptable. If applicant with more than one year of work experience at the time of application, one written by manager of workplace is acceptable.

6	**One of the Following English Proficiency Test Scores Obtained on or After 1 April 2025** a. TOEFL iBT® or TOEFL iBT ®Paper Edition Official Score Report – an overall score of 4.0 or higher on the 1–6 scale, or 72 or higher on the 0–120 scale. TOEFL iBT ®Home Edition is NOT acceptable. ・Upload a PDF of the Test Taker Score Report to TAO (WEB application system). ・Furthermore, you must submit a request to ETS in the United States to ensure that the TOEFL ® Official Score Report is directly sent to and arrived at Hosei University by the application period. When submitting your request to ETS, please use the following DI code (Institution Code) and Department Code: Select "HOSEI UNIVERSITY" as a recipient of Official Score Report. ➢ *Institution Code: **0407** Hosei University, Graduate Organization* ➢ *Department Code: **60** Other physical sciences* b. IELTS Official Test Report Form (Academic Module) – **5.5** or higher IELTS Online is also acceptable. ・Upload a PDF of the Official Test Report Form to TAO (Web Application System). ・Furthermore, you must submit a request to the IELTS Test Centre to ensure that the Official Test Report Form is directly sent to and arrived at Hosei University by the application period. *Both Duolingo English score and English-medium Certificate are NOT acceptable. *Applicants whose native language is English may be exempted from submitting English proficiency test scores. Please consult with Graduate Schools Section prior to application.
7	**Summary of Master's Thesis or Equivalent Academic Work (English)** **The summary must be prepared in English and must not exceed four A4 pages including figures and tables. Additional pages containing only references cited in the summary are allowed. Use a two-column layout and a 10-point or larger font. The summary should include the title, background and objective, methodology, main results, and conclusions.**
8	**List of Research Accomplishments (Form3) (English)**
9	**Proof of Examination Fee Payment** (Payable only during the application period) Screen shot of "Complete Payment" of the examination fee which should be shown in English
10	**Copy of Passport** Upload the page with name, nationality, and face photo. Residents in Japan should upload a Certificate of Residence (*Juminhyo*) instead.

9. Examination Fee

Payable only during the application period.

The Amount: 35,000 yen

Make a payment by credit card. Please enter the applicant's name—not the payer's name—in section "7. Basic Information Input." Referring to *"How to make a Payment of Examination Fee by Credit Card"* on **page 11**, access the following website and follow the instructions. https://e-shiharai.net/ecard/

Upload a PDF of the "Complete Payment" screen of the examination fee which should be shown in English.

If credit card is not available, contact hge@hosei.ac.jp **before** the application period.

Refund of Examination Fee

In principle, application documents and examination fee are non-returnable. However, a full examination fee

will be refunded only to those who meet one of the followings. A bank charge is deducted from the amount. For overseas resident, the fee is refunded to the applicant's bank account by overseas remittance. In the case of a refund of the examination fee, you must submit the document showing the amount and proof of payment.

(1)Applicant who did not complete the application procedure

(2) Applicant who has failed to meet the required qualifications

10. Application Procedure

(1) As indicated in "6. Things to Do before Application", get supervisor's consent to apply.

(2) Access TAO (WEB application system) and create an account **in ENGLISH**.

*Please make sure not to mix up the order of your name.

*Last Name means your family name, and First Name means your given name.

TAO (WEB application system) URL:

https://admissions-office.net/en/applicant/university_recruitments/11941

(3) Check the application documents listed in "8. Application Documents", prepare the required documents and upload them via TAO (WEB application system)

・As for University format, Form 1 and Form 2, prepare both Word and PDF files. PDF files of Form 1 and Form 2 (University format) should be uploaded to TAO (WEB application system) and Word files of them must be sent by email to Graduate Schools Section of Hosei University at; hge@hosei.ac.jp

・Regarding the **"Proof of examination fee payment,"** please refer to "9. Examination Fee" and convert the screen shot of "Complete Payment" (displayed in English) into a PDF after paying the examination fee.

・The times shown on TAO (WEB application system) are all in Japan Standard Time (JST).

Guidelines for the Online Oral Examination

(1) The oral examination will be conducted online using Zoom.

(2) Applicants are responsible for preparing the necessary equipment and internet environment. Any associated costs, including data communication fees, must be borne by the applicant (the university will not provide financial assistance for these expenses).

(3) For the recommended system requirements, please refer to "Zoom system requirements: Windows, macOS, Linux (clicking this link will direct you to an external website)."

(4) To verify that Zoom operates correctly within your environment, please use the "Zoom connection test (clicking this link will direct you to an external website)."

(5) Zoom can be accessed via a personal computer (PC), tablet, or smartphone. However, we strongly recommend using a PC for the online oral examination, as you may be required to use the screen sharing function. Although the use of a tablet or smartphone is permitted under unavoidable circumstances, please note that the university will not be held responsible if the examination is hindered due to the device used. (No special measures, such as offering a makeup examination, will be taken.)

(6) Please carefully check your internet connection prior to the examination. The university assumes no responsibility for technical issues arising from the applicant's equipment or internet environment, such as an inability to connect on the day of the exam or a disconnection during the exam. (No special measures, such as offering a makeup examination, will be taken.)

(7) If you are taking the examination from outside Japan, please verify in advance whether Zoom can be used

without issue in your country or region of residence.

(8) You must take the examination in a quiet environment with no one else present (please ensure you have a private space). On the day of the exam, the interviewer may ask you to pan your camera to show your surroundings and the condition of the room (*you may also be asked to use the camera of a separate device, such as a smartphone, to show your surroundings). Additionally, please prepare a headset or earphones with a built-in microphone, if possible.

(9) Identity verification will be conducted during the examination. Please have your original passport (copies are not accepted) at hand.

(10) If any act considered to be academic misconduct is discovered during the examination, such as impersonation by another individual or receiving advice from a third party, the examination will be terminated immediately, and the applicant will be disqualified.

(11) To ensure a proper, fair, and impartial examination, we may use Zoom's recording function to record the video and audio of the oral examination. The recorded video and audio will not be used for any purpose other than conducting the exam and determining the results. Applicants are strictly prohibited from recording video, audio, or otherwise documenting the contents of the examination.

(12) The starting time of the oral examination and other administrative details will be communicated individually after the application is submitted. Please note that the times listed in the application guidelines are scheduled times and may be subject to change or shift depending on the progress of the examinations on that day.

(13) In the event of an emergency on the day of the exam, such as a Zoom system failure that prevents both the university and the applicant from connecting, the examination will be continued using "Cisco Webex Meetings".

(14) For the recommended system requirements and instructions on using Cisco Webex Meetings, please refer to "Webex Meetings Suite System Requirements (clicking this link will direct you to an external website)."

(15) For instructions on how to prepare for Cisco Webex Meetings, please refer to "Get started with Webex Meetings for attendees (clicking this link will direct you to an external website)." (Please be sure to refer to the latest application guidelines when applying.)

(16) If you wish to download the desktop application, please refer to "Download Webex (clicking this link will direct you to an external website)."

(17) You can perform a connection test using a "Test Meeting" as outlined below. Please try this in advance to check your connection environment:

- Test Meeting (clicking this link will direct you to an external website)
- How to use the Test Meeting (clicking this link will direct you to an external website)

Flow of the Oral Examination

(1) On the day of the examination, please have your original passport on hand.

(2) Your Zoom display name (the name shown during the oral examination) should be your "Examination Number + Full Name." You can set this in advance or change it yourself when joining the meeting.
Example: If your examination number is 12345 and your name is Hosei Taro, please set your display name to "12345 Hosei Taro."

(3) Please access the Zoom meeting room approximately 5 minutes prior to your designated entry time.

(4) As the examination utilizes Zoom's "Waiting Room" feature, please wait there until the host admits you.

(5) Once the host admits you to join, the screen will change. Please verify once again that your camera and microphone are turned ON.

(6) Follow the interviewer's instructions to conduct identity verification and a check of your examination environment. The examination will begin once these checks are completed.

(7) Please follow the interviewer's instructions throughout the examination (in addition to the precautions and instructions provided in advance, you must also follow any on-the-spot instructions given by the interviewer on the day of the exam). Please be aware that failure to follow instructions may result in the immediate termination of the oral examination.

(8) Once the oral examination concludes, the interviewer will instruct you to leave the room; please exit promptly. (Alternatively, the host may remove you from the meeting. Please follow the instructions given on the examination day).

(9) The examination is over once you have left the room. There is no need to return to the waiting room or report the completion of your exam to Hosei University Graduate School.

Important Notes Regarding Entrance Examination

1. Applicants who have taken the examination with provisional eligibility for application or admission and are found unable to meet the requirements by the time of enrollment shall be dealt with as follows:

(1) Applicants who have taken the examination with provisional eligibility for application or admission, and who are found unable to meet the requirements by the time of enrollment, shall have their acceptance revoked.

(2) Applicants who have taken the examination with provisional eligibility for application or admission, and who, after completing the enrollment procedures at the university (meaning of who have paid the full amount of fees required at the time of admission procedure period), are found unable to meet the requirements by the time of enrollment, may receive a refund of tuition and other fees paid, excluding the admission fee. If it is discovered that the applicant does not meet the eligibility requirements for application or admission, they must immediately contact the Graduate Schools Section.

2. Misconduct

【Disciplinary Measures for Confirmed Misconduct】

(1) If discovered during the examination:

- The examination results for the day of the test will be invalidated, and all entrance examination results for the current academic year will be rendered null and void.
- The applicant will not be permitted to take any subsequent examinations in the current academic year.
- The examination fee* will not be refunded.

(2) If discovered between application submission and the announcement of results:

- The applicant's eligibility for application will be revoked, and the examination fee * will not be refunded.

(3) If discovered after the announcement of results but prior to enrollment:

- The acceptance will be rescinded, and the examination fee* will not be refunded.
- If all enrollment fees have already been paid in full, tuition and other fees will be refunded, with the exception of the admission fee.
- All documents related to acceptance, including any Official Letters of Acceptance already issued, will be rendered null and void.

(4) If discovered after enrollment:

- The acceptance and enrollment will be rescinded.
- The examination fee*, admission/enrollment fee, and any tuition or other fees already paid will not be refunded.

*Service fees and bank transfer fees incurred at the time of paying the examination fee are also non-refundable.

【Definition of Misconduct】

Misconduct refers to any act that compromises the fairness of the examination. Regardless of the applicant's intent, it includes, but is not limited to, the following acts:

(1) Misconduct related to application documents:

- Forgery, alteration, falsification, or plagiarism of application documents and/or information.

- False declaration of academic history, qualifications, or activity records.
- Use of photos belonging to another individual or digitally altered photos.
- Use of another individual's name/identity.

(2) Misconduct during the examination including online interview:
- Communicating with a third party who is unrelated to the examination.
- Allowing a third party who is unrelated to the examination to be present in the same room.
- Searching for information or engaging in similar activities using a communication device other than the one designated for the examination.
- Disclosing examination content to external parties.
- Having a third party impersonate the applicant to take the examination.
- Falsifying video or audio streams during communication.
- Failing to follow the instructions of the examination proctors/invigilators.
- Engaging in disruptive acts or causing a nuisance to other applicants.

(3) Misconduct related to the announcement of results:
- Falsifying or forging pass/fail results or any information announcing such results.
- Unauthorized acquisition or disclosure of successful applicants' information.

(4) Other acts:
- Any other acts not listed above that may compromise the fairness of the entrance examination, or any act deemed as misconduct by the University.

【Procedures in Cases of Suspected Misconduct】
- If an applicant is suspected of misconduct during the examination, they will be given a warning and/or questioned regarding the circumstances. No compensatory time will be provided in such cases. Furthermore, failure to comply with these procedures will be deemed an admission of misconduct.
- The University may verify the authenticity of application documents by providing them to the issuing or providing institutions. By submitting or providing application documents to the University, applicants are deemed to have consented to the University making such inquiries.

Note: For acts of misconduct that the University determines to be exceptionally malicious and severe, the University may report the matter to the police and/or notify the university or institution from which the perpetrator graduated.

11. Announcement of Result

Date: 10:00 AM, Friday, 21 May 2027 JST

Place: Via TAO (WEB application system)

12. Admission Procedure

For applicants who were provisional status for graduation / completion at the time of application, it is important to carefully keep both the “Certificate of Expected Bachelor's/Master Degree” and the “Provisional Academic Transcript” that were uploaded to TAO (WEB application system), as they will need to be submitted upon enrollment.

In addition, **Applicant graduated or will graduate from an educational institution in the People's Republic of China,** please make sure to request the issuance of the official “Degree Certificate” and “Academic Transcript” from CHSI immediately after graduation.

Details of the enrollment procedures will be notified to successful applicants after the result announcement.

13. Tuition

Tuition fees, excluding the admission fee, are to be paid in two installments: by the end of September for the fall semester and by the end of April for the spring semester. However, the first year’s fall semester tuition must be paid during the admission procedure period. (Please refer to Section 3: Admission Schedule.)

		Master's Course (JPY)	Doctoral Course (JPY)
Admission Fee	Hosei Graduate	-	None
	Others	200,000	200,000
Tuition (annual)		880,000	600,000
Facility Fee (annual)		100,000	100,000
Laboratory Fee (annual)		80,000	80,000
Total amount (payment at the time of enrollment)		**730,000**	**590,000** (w/ Admission Fee) **390,000** (w/o Admission Fee)
Total amount (payment for spring semester)		**530,000**	**390,000**

Notes: (1) Laboratory fee for Frontier Bioscience (Clinical Plant Science) is 140,000 yen per year.

(2) Admission Fee is non-refundable in any circumstances.

(3) Information about the tuition reduction system for self-supporting international students will be provided after enrollment. Please check out the following for your reference.
https://www.global.hosei.ac.jp/en/students/scholarships/system/

Refund after completion of admission procedure

If you withdraw the enrollment after completion of the admission procedure, notify us by Wednesday, 15 September 2027. Tuition and other payments minus admission fee will be refunded. For more details, refer to "Documents for Enrollment" which will be sent to successful applicants.

14. Scholarships and Grants (scheduled for academic year 2027)

Hosei University offers variety of financial supports to assist students' research, but they are applicable only after admission. Therefore, most of international students need to be financially prepared at least for the first year. The main financial support is as follows. For more information, refer to this website.

https://iist.hosei.ac.jp/scholarships-grants/

(1) Hosei University Centennial Graduate Scholarship

Number of recipients: around 150 per year

The amount: 200,000 yen

(2) IIST Daddy Longlegs Scholarship

Recipients: a few from Nepal, Cambodia, Bangladesh, Myanmar, Pakistan, East Timor, Laos, or Vietnam

The amount: 200,000 yen (annually)

(3) Research Grant for Doctoral Course

Number of recipients: All eligible students of doctoral course

The amount: 480,000 yen

(4) Conference Presentation Grants

Number of recipients: First come, first served

The amount: up to 30,000 yen to 100,000 yen, depends on the conference

(5) Grant for Publication of Outstanding Doctoral Thesis

Number of recipients: about 6 people per year

The amount: up to 1,000,000 yen

(6) Grant for Proofreading of Papers/Theses in Foreign Languages

Number of recipients: once for all applicants per year

The amount: 100,000 yen

(7) Tuition Reduction System for Self-supporting International Students

Hosei University has a tuition reduction system for self-supporting international students.

Reduction rate for graduate students is 20%.

15. Others

Entering Japan

Applicants should take full responsibility for the immigration formalities.

Housing

Need to arrange your own accommodation after receiving admission approval from Hosei University. Contact some agencies prior to the arrival at your own responsibility. Be aware that Hosei University is not involved in these agreements. “Koganei Campus Housing Information” will be sent to the successful applicants for reference.

Health care and health insurance

Students can go to the University clinic for medical examinations and consultation.

As for the health insurance, students need to be members of “National Health Insurance”.

Also, Hosei University introduces insurance for international students covering medical expenses, which students are subsidized for the premium. The information will be announced during September 2027.

Security Trade Control

Hosei University implements stringent reviews when accepting international students in accordance with the “Foreign Exchange and Foreign Trade Act” and our established “Hosei University Regulation for Security Trade Control”.

Applicants who fall within any of the regulations may not be able to receive the education or conduct the research they wish due to these regulations. There is also a possibility that the acceptance decision will be cancelled. If an admission acceptance is revoked, the applicant will be notified individually regarding the handling of any tuition fees already paid.

Completion Requirements

Master’s Course

To receive a Master’s degree, complete at least 30 credits in the required subjects, and pass the Master’s thesis screening and the final examination. The period of study is 2 years and cannot be over 4 years.

Doctoral Course

To receive a Doctoral degree, complete the required subjects, and pass the dissertation screening and the final examination. The period of study is 3 years and cannot be over 6 years. As an exception, for excellent students, a minimum of 1 year is required after completing a Master’s course in 2 years or more, or a minimum of 2 years is required after completing a Master’s course in 1 year.

Conferral of Degrees

Graduate School	Major	Degree	
		Master's	Doctoral
Computer and Information Sciences	Computer and Information Sciences	Master of Science (Computer and Information Sciences)	Doctor of Philosophy (Science)
Science and Engineering	Mechanical Engineering	—	Doctor of Philosophy (Engineering)
	Applied Chemistry	Master of Science (Applied Chemistry)	Doctor of Philosophy (Science)
	Electrical and Electronic Engineering	Master of Engineering (Electrical and Electronic Engineering)	Doctor of Philosophy (Engineering)
	Applied Informatics	Master of Engineering (Applied Informatics)	Doctor of Philosophy (Engineering)
	Systems Engineering and Science	Master of Engineering (Systems Engineering and Science)	Doctor of Philosophy (Engineering)
	Frontier Bioscience	Master of Science (Bioscience) Master of Science (Clinical Plant Science)	Doctor of Philosophy (Science)

[Contact]

Hosei University, Graduate Schools Section (Koganei Campus)
3-7-2 Kajinocho, Koganei city, Tokyo 184-8584, Japan
E-mail: hge@hosei.ac.jp
Tel: +81-42-387-6014

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1. Top Page	Click "Examination Fee".
2. Terms of Use and Personal Information Management	Please read the Terms of use and Personal Information Management. Click "Agree" button located in the lower part of this page if you agree with these terms. Click "Not agree" button located in lower part of this page if you do not agree with these terms.
3. School Selection	Select the name of the Educational institution.
4. School Information	Read the information carefully and click "Next".
5. Category Selection	Choose First to Fourth Selection and add to Basket.
6. Basket Contents	Check the contents and if it is OK, click "Next".
7. Basic Information	Input the applicant's basic information. Choose your credit card and click "Next".
8. Credit Card Information	Input Credit Card Number (15 or 16-digits) , Security Code and Expiration date.
9. Application Result	All of your application information is displayed. Check and Click "Confirm".
10. Credit Card Payment Completed	Click "Print this page" button and print out "Result" page.

Application

Please upload the image file via the application system.

Necessary application documents



【NOTICE/FAQ】

- During payment periods and application periods mentioned in the application documents, you can make a payment anytime. Please confirm from application documents and complete payment in time for the application period.
- On the last date of the payment period, please finish card settlement procedure by 11:00pm Japan time.
- A fee is added to Examination fee. For further info, please visit our website.
- Please note that refund is not possible once you have made a payment of Entrance examination fee.
- It is possible to use a card which carries a name different from that of the applicant. However,please make sure that the information on the basic information page is the applicant's information.
- If you did not print out "Result" page, you can check it later on Application Result page. Please enter "Receipt Number" and "Birth Date" to redisplay.
- Please directly contact the credit card company if your card is not accepted.

For questions or problems not mentioned here, please contact :

E-Service Support Center Tel : +81-3-5952-9052 (24 hours everyday)

Submission of Certificates

All certificates must be submitted in original. After PDF submission at the time of application, the originals are required at the time of admission procedure period. Photocopies are not acceptable.

If you need the original certificate submitted at the time of admission to be returned, it will only be returned if the document is non-reissuable. Please consult the Graduate Schools Section at the time of submission.

■ If the name on the certificate is different from the current name

Submit a proof of the name change.

■ If applicants graduated or completed an educational institution in the People's Republic of China

Follow the instruction shown in **"< Important > For Applicant graduated from an educational institution in the People's Republic of China (Regarding Submission of Certificates)"** in next page.

■ If applicants graduated or will graduate, from a university/graduate school in a foreign country, excluding the People's Republic of China

The academic transcript, degree certificate, etc. should be in English or Japanese.

If the certificate is not Japanese or English, submit all the documents below:

・1 original certificate (other than in Japanese or in English)

・1 translation of your own (in Japanese or English)

・1 notarized certificate which proves the translation is same as the original by a public organization (e.g. embassy). (Notary office in Japan is not acceptable)

■ If applicant has been transferred from/to another university/faculty or is a graduate of a different department and enter another department as an undergraduate, previous certificates are also required.

Required documents differ from the type of school enrolled in prior to the transfer, and a status of the graduation. Refer to the table below. Also, submit 1 original transcript from the previous faculty if you transferred within the university.

Previous school type	Graduation / Completion	Transcript	Certificates of Degree
University	Yes	Submit ONE	Submit ONE
Graduate school	Yes	Submit ONE	Submit ONE
University/Graduate school	No (withdrawal, etc.)	Submit ONE	—
Junior College/Vocational School	Regardless of graduation	Submit ONE	—

■ If Master's course applicant graduated, or will graduate, from multiple universities or faculties

Fill in all the graduated universities/faculties (major) in the academic records column on the application form. Then, submit each transcript, and bachelor's degree (prospective) certificate. Graduates and prospective graduates of the Double Degree Program are also required to submit the documents mentioned in this paragraph.

■ If Master's course applicant completed, or will complete, other graduate school

In addition to the certificates in undergraduate, submit transcript and Degree (prospective) Certificate in

Master course. Indicate every university completed in the academic records column on the application form and submit certificates of each university.

■ **If Doctoral course applicant completed, or will complete, multiple graduate schools**

Fill in all the completed graduate schools in the academic records column on the application form, and submit each transcript and Master's degree (prospective) certificate. Graduates and prospective graduates of the Double Degree Program are also required to submit the documents mentioned in this paragraph.

■ **If Doctoral course applicant graduated from the Bachelor course of Hosei University and completed, or will complete, Master's course of another graduate school**

In addition to the Master's degree of another graduate school certificates, submit the Hosei University's certificates.

< Important >For Applicants graduated from an educational institution in the People's Republic of China (Regarding Submission of Certificates)

◆ Academic Transcript and Certificate of Degree issued by the China Higher-education and Student Information (CHSI) must be submitted.

◆ Certificates issued by university in the People's Republic of China, as well as their translations, are not recognized as legitimate documents for the application.

◆Those who are expected to graduate or complete their studies should follow the instructions below under **"If applicants graduated, or will graduate, from a university/graduate school in a foreign country, excluding the People's Republic of China"** on previous page

(1) **Academic Transcript**

Upload a PDF copy of the "Verification Report of China Higher Education Student's Academic Transcript" written in English issued by China Higher-education and Student Information (CHSI) to TAO (WEB application system). The CHSI verification email must be sent directly to Hosei University (hge@hosei.ac.jp) by the application deadline. Please apply early enough to ensure timely delivery. The transcript should include all grades by the graduation.

(2) **Degree Certificate**

Upload a PDF copy of the "Online Verification Report of Higher Education Degree Certificate" written in English issued by China Higher-education and Student Information (CHSI) to TAO (WEB application system). The CHSI verification email must be sent directly to Hosei University (hge@hosei.ac.jp) by the application deadline. Please apply early enough to ensure timely delivery.

*Please check the certification authority's website for details regarding the application.

*The process from application to issuance takes time. If delays in issuance by the certification authorities cause you to miss the submission deadline, you may become ineligible to take the exam. Therefore, please submit your application well in advance to allow sufficient time for processing.

*Forwarding the authentication report email received by the applicant is not permitted. Please ensure that the certification authority sends the email directly to Hosei University.